



# WYANDANCH UNION FREE SCHOOL DISTRICT

Central Administration Building  
1445 Dr. Martin L. King, Jr., Boulevard  
Wyandanch, New York 11798-3997

## Family Educational Rights and Privacy Act (FERPA)

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631 870-0405  
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631 870-0400

### CENTRAL ADMINISTRATION

Mrs. Arlise Carson  
Interim Superintendent of Schools  
631 870-0401  
Fax 631 491-8539

Dr. Christine Jordan  
Asst. Supt. for Administrative &  
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631 870-0420  
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Human Resources  
631 870-0410  
Fax 631 491-1210

Mr. Carl Baldini  
Director of Special Education  
631 870-0500  
Fax 631 491-8523

### SCHOOLS

Wyandanch Memorial High School  
54 South 32<sup>nd</sup> Street  
Paul Sibbles, Principal  
631 870-0450  
Fax 631 491-8525

Milton L. Olive Middle School  
140 Garden City Avenue  
Shannon Burton, Ph.D., Principal  
631 870-0525  
Fax 631 491-8570

Martin L. King Jr.  
Elementary School  
792 Mount Avenue  
Monique Habersham, Ed.D., Principal  
631 870-0555  
Fax 631 491-8573

Lafrancis Hardiman  
Elementary School  
792 Mount Avenue  
Darlene White, Ed.D., Principal  
631 870-0580  
Fax 631 491-8572

Lafrancis Hardiman Annex  
30 Deforest Road  
Dix Hills, NY 11746  
Darlene White, Ed.D., Principal  
631 870-0505  
Fax 631 491-8572

In accordance with our **Wyandanch Union Free School District Code of Character, Conduct and Support**, the WUFSD Board of Education is committed to providing a safe and supportive school environment where everyone is treated with respect. The expectation is that Essential Partners (Board of Education, Superintendent of Schools, School District Administrators / Principals, and all School District Personnel) will maintain confidentiality in accordance with federal and state law. As such, the WUFSD will ensure that the reporting of information to the public will be in a manner that complies with student privacy rights under the Family Educational Rights and Privacy Act (FERPA). The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA violations are any unauthorized disclosure of a student's educational record that results in a violation of their privacy rights. The consequences of violating FERPA include the following:

- Significant penalties through fines
- Employee suspension or termination
- Loss of federal funding
- Disciplinary action from the United States Department of Education
- Possible prosecution under criminal codes

Student information may not be released without parental consent.

In conclusion, the district takes student records, privacy, security, and confidentiality seriously. Essential Partners, when considering privacy, must remember that a student's personal information belongs to the student and, therefore, should be kept private. This information includes items such as assessment results, grades, and enrollment information, which includes but is not limited to disciplinary actions. Essential Partners are responsible for holding every student's data in confidence and sharing it only with necessary parties such as parent or guardian on record. The student's data may be shared only with district officials who hold a legitimate educational interest in this student's record in order to fulfill their professional responsibilities. Employed in the district as administrators, supervisors, instructors or support staff (including health or medical staff and law enforcement unit personnel); a person or company with whom the district has contracted to perform a task (such as attorney, auditor, medical consultant, insurance company, therapist or service provider).

You may click the following link to access more information on the [Family Educational Rights and Privacy Act \(FERPA\)](#).

Thank you.

Mrs. Arlise Carson  
Interim Superintendent of Schools

*Moving Forward in Excellence!*

Inspire the passion for learning  
and educating all students to achieve their full potential.